

SMARTRIDE TUTORIAL

SMARTRIDE.ORG IS THE REPLACEMENT FOR TRAFFICSOLUTIONSONLINE.INFO. THE OLD SITE IS NO LONGER ACTIVE.

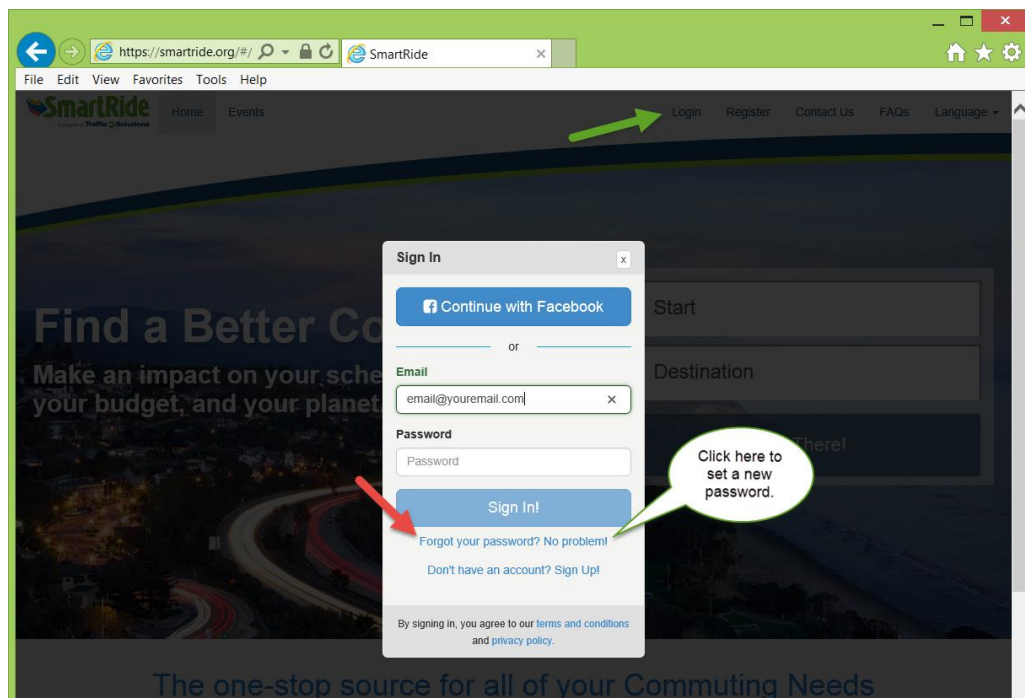
In this tutorial you will learn the following basics:

- A. Logging in to SmartRide.org
- B. Logging trips on your calendar
- C. Viewing and editing calendar entries
- D. Using the trip planner
- E. Saving and sharing trips to find carpool matches
- F. Commuter benefits programs and incentives

With questions regarding the SmartRide.org website, please call or email Traffic Solutions at (805) 963-SAVE or info@trafficsolutions.info.

A. Logging in to SmartRide.org

1. If you have a SmartRide account, go to SmartRide.org and click Login to enter your credentials – this can be done from a desktop computer, tablet, or smartphone.
2. If you don't have an account, click "Register" and use your work or personal email address or a Facebook account. *Note: Workplace commuter benefits programs can be found by using your employer's unique URL, e.g. [Smartride.org/s/xxxx](https://smartride.org/s/xxxx) or searching for your Employer Network once you create your account.*
3. If you've forgotten your password or you're not sure if you have an account, try using the link "Forgot your password?" to have instructions sent to your email. If that doesn't work, call Traffic Solutions at (805) 963-7283 or email info@trafficsolutions.info for assistance.



B. Logging trips on your calendar

1. Go to your “Dashboard”
2. For each different mode of transportation you use, complete the following steps.
 - a. Select the days you wish to log trips (Be careful! The system automatically selects the current date; you will need to unselect it unless you want to log a trip for today.)
 - b. Enter the approximate time you left home and the time you left work
 - c. Enter your one-way mileage
 - d. Choose your mode of transportation
 - e. Click “Log Trips”
 - f. Repeat these steps for each mode of transportation you use, including “Drive Alone” days.

The screenshot shows the SmartRide website dashboard. A green arrow points to the 'Dashboard' tab in the top navigation bar. The dashboard includes a user profile for Jane Doe, statistics for 20 non-SOV trips and 120.0 miles, and a 'Log Your Trips' section. The 'Log Your Trips' section features a calendar for April 2015 with the 3rd, 6th, and 7th circled in red. To the right of the calendar is a form with fields for 'Departure Time' (7:30 AM), 'Return Time' (5:30 PM), 'One-Way Distance' (7 mi), and 'Mode of Travel' (Carpool). The 'Log Trips' button is also circled in red. Red arrows point to each of these fields. On the right side of the dashboard, there are sections for 'Favorite Trips', 'Recent Searches', and 'All Time Leaders'.

SmartRide
a project of Traffic Solutions

Home Dashboard Events Incentives Welcome Jane! Help Language

Jane Doe
My Stats Edit Profile

20 Non-SOV Trips 120.0 mi Non-SOV Distance

1st CARPOOL TRIP 10 CARPOOL TRIPS 1st NON-SOV TRIP And 1 more!

A Start
B Destination

Compare transportation choices, find carpool matches, and more Get There!

Favorite Trips Recent Searches

Shared Trips

A 4750 Hollister Ave, Santa Barbara, California, 93110
B 400 W Pueblo St, Santa Barbara, California, 93105

Search B →

Log Your Trips

As you travel, record your commutes here to participate in programs, contests and more! Triplog dates must be within the last 5 weeks.

April 2015

Sun Mon Tue Wed Thu Fri Sat

29 30 31 1 2 3 4
5 6 7 8 9 10 11
12 13 14 15 16 17 18
19 20 21 22 23 24 25
26 27 28 29 30 1 2

Log Trips History

Selected Dates: 04/03/15 04/06/15 04/07/15

Departure Time 7:30 AM

Return Time 5:30 PM No Return Trip

One-Way Distance 7 mi

Mode of Travel Carpool

Log Trips

All Time Leaders

Users Networks

TOP COMMUTERS	TRIPS
1 Noe	100
2 David	94
3 Levi	64
4 Clark	58
5 Jeff	58
6 Sergio	54
7 Jessie	54
8 Brian	54
9 Ryan	52
10 David	50

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C. Viewing and editing calendar entries

1. Go to your Dashboard page then select the History tab.
2. Select the day(s) you wish to edit or delete.

The screenshot shows the SmartRide dashboard for Jane Doe. The 'Dashboard' tab is selected in the top navigation bar. The left sidebar shows user stats: 26 Non-SOV Trips and 162.0 mi Non-SOV Distance. The main content area has a 'Log Your Trips' section with a calendar for March 2015. The calendar shows the 10th and 11th of March circled in red. To the right of the calendar is the 'History' tab, which displays a list of trips for Tuesday, March 10, 2015, and Wednesday, March 11, 2015. Each trip entry has a blue edit button (pencil icon) and a red delete button (X icon). A green callout box with the text 'You can edit and delete trips on your calendar if you make a mistake. Use the blue and red buttons.' points to these buttons. The right sidebar shows 'Favorite Trips' and 'Recent Searches'.

Log Your Trips

As you travel, record your commutes here to participate in programs, contests and more!
Triplog dates must be within the last 5 weeks.

March 2015

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

Tue - Mar 10, 2015 [Delete All](#)

7:30 AM, Drive, 5.0 mi	Edit	Delete
5:30 PM, Drive, 5.0 mi	Edit	Delete

Wed - Mar 11, 2015 [Delete All](#)

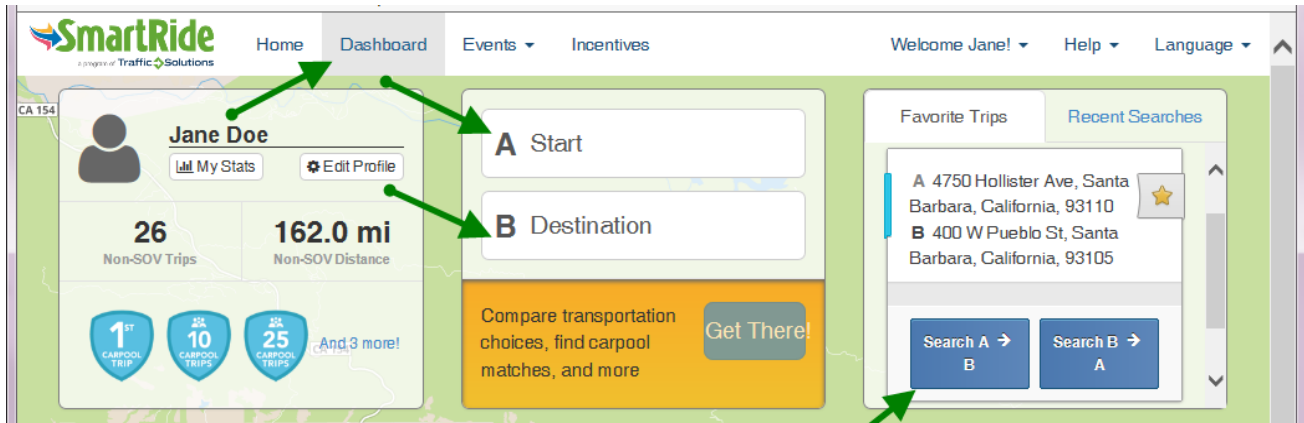
7:30 AM, Carpool, 5.0 mi	Edit	Delete
5:30 PM, Carpool, 5.0 mi	Edit	Delete

Top Commuters

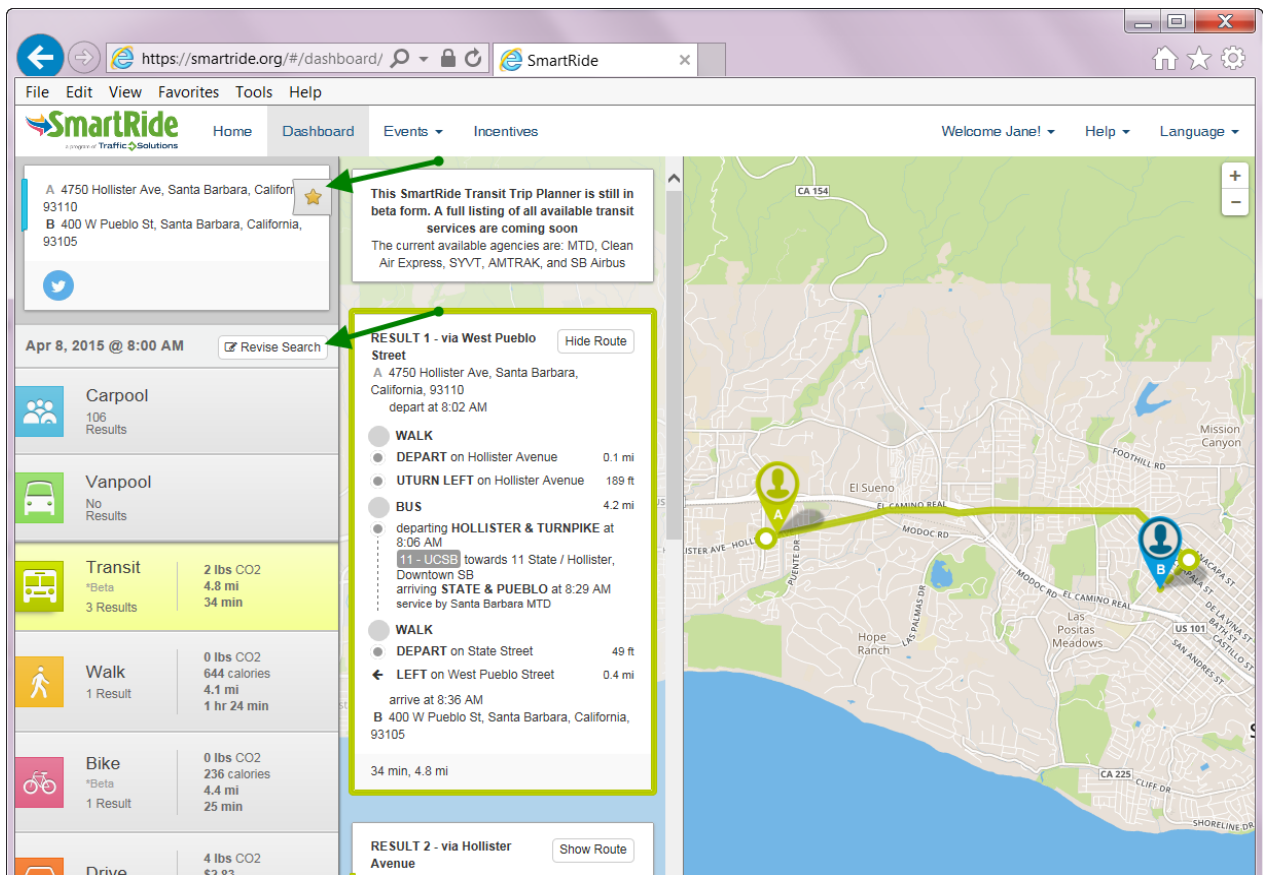
Rank	Name	Trips
1	David	100
2	David	94
3	Levi	64
4	Clark	58
5	Jeff	58
6	Sergio	54
7	Jessie	54
8	Brian	54
9	Ryan	52

D. Using the trip planner

1. You can compare all of your commute options using the trip planner.
2. From your Dashboard, either type in your start and destination addresses, or choose from your list of favorite trips. Start your search! Your results will be for the day and time you perform the search.



3. You will see all modes of transportation compared side by side – the default search result is real-time.
 - a. You can change the date and time of your search by clicking the Revise Search button.
 - b. You can save your trip as a favorite or post it as a carpool request/offer by clicking the star.



E. Saving and sharing trips to find carpool matches

1. Click the star to save and share a trip so others can find you in carpool searches. (Users will only see your first name. No one will see your exact address.)
2. Choose to share your trip with everyone in the region or just people in your network, i.e. coworkers.
3. Add details about when and how you'd like to carpool.

The screenshot shows the SmartRide website dashboard. The top navigation bar includes links for Home, Dashboard, Events, and Incentives. The user is logged in as Jane. The main content area displays a map with a carpool trip highlighted. A green arrow points to a star icon next to the trip details. A red arrow points to the 'Share this trip with' dropdown menu, which is set to 'Everyone (Public/Shared with all users)'. Another red arrow points to the 'Save' button at the bottom right of the form. The form includes sections for Trip A-to-B, Commute Information, Privacy, and Extra details. The map shows the trip route between two locations in Santa Barbara, California.

SmartRide
A 4750 Hollister Ave, Santa Barbara, California, 93110
B 400 W Pueblo St, Santa Barbara, California, 93105

Manage Your Carpool

Trip Favorite: 4750 Hollister Ave, Santa Barbara, California, 93110 to 400 W Pueblo St, Santa Barbara, California, 93105

Apr 22, 2015 @ 5:06

Carpool
20 Results

Vanpool
No Results

Transit
*Beta
3 Results
2 lbs CO2
4.8 mi
34 min

Walk
1 Result
0 lbs CO2
644 calories
4.1 mi
1 hr 24 min

Bike
*Beta
1 Result
0 lbs CO2
236 calories
4.4 mi
25 min

Trip A-to-B

A 4750 Hollister Ave, Santa Barbara, California, 93110

B 400 W Pueblo St, Santa Barbara, California, 93105

Commute Information*

On these days ☐ Su ☒ M ☒ Tu ☐ W ☐ Th ☐ F ☐ Sa

Departing 8:30 AM and 6:00 PM Flexible? ☒

I prefer to be the Driver or Passenger

Is your vehicle handicap accessible? No

I prefer to commute with Anyone

Extra details

My approx. work schedule is 9 AM to 6 PM. I'm interested in carpooling two days a week.

Share this trip with Everyone (Public/Shared with all users)

Your public profile will be visible:

Jane

* Optional information
** In the map view you can adjust your visible origin or destination by dragging and dropping your A or B pin (ie to the nearest intersection or a local coffee shop).

Remove Save

CONTACT Fabiola

MATCH

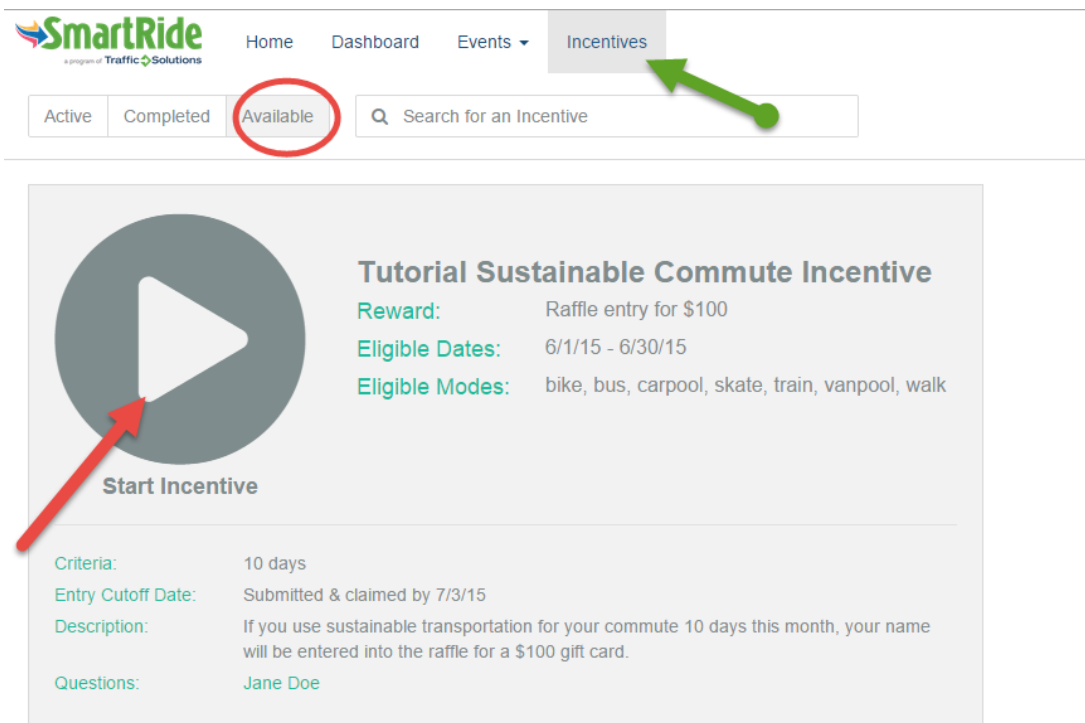
A Calle Real, Santa Barbara
B Bath St., SANTA BARBARA

Show Details

CONTACT Fabiola

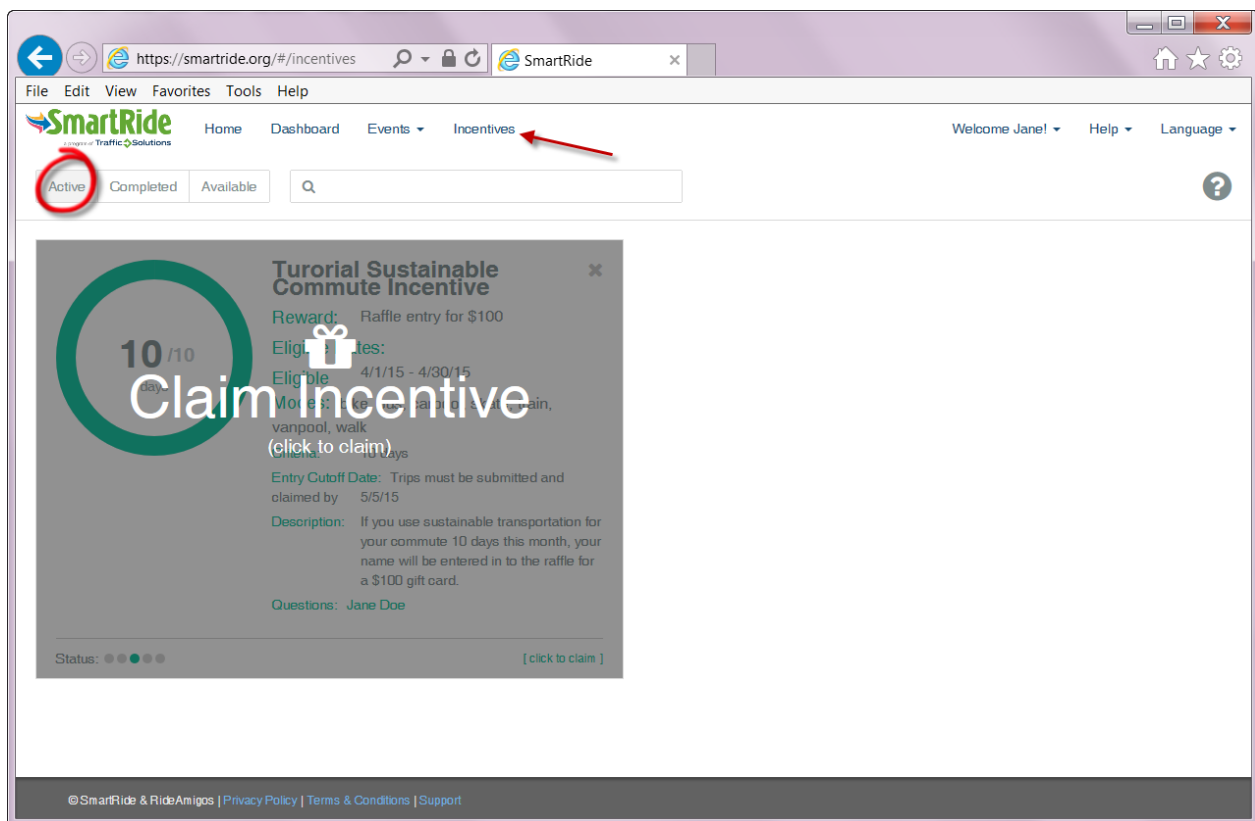
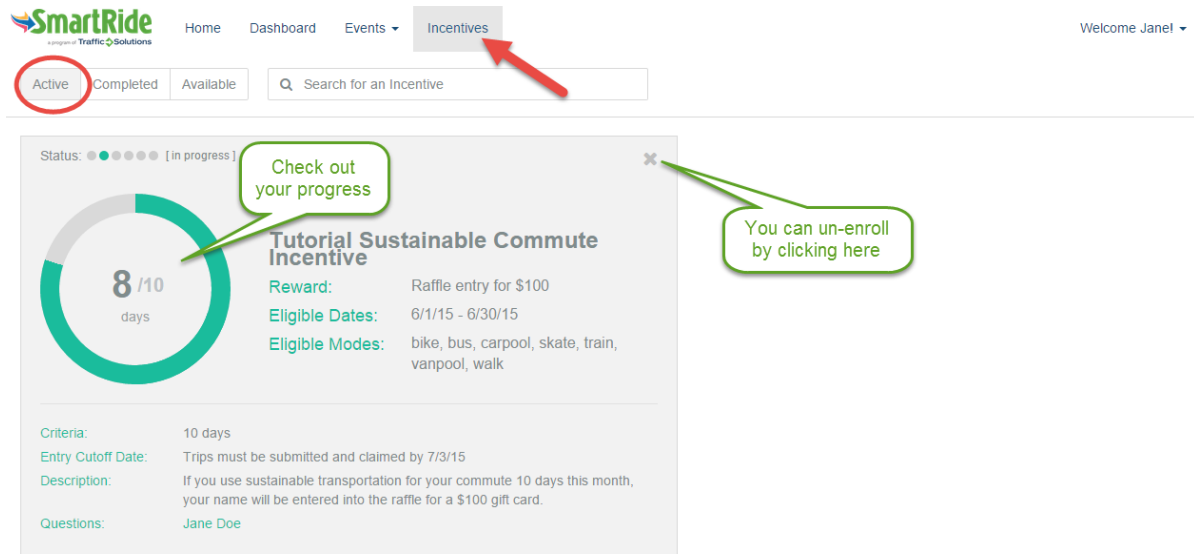
F. Commuter Benefits Programs and Incentives

1. If you work somewhere in Santa Barbara County that offers a commuter benefits program, you can participate through your SmartRide account.
2. Click the “Incentives” link to find your benefit. Take note that there are three sections to Incentives. Active, Completed and Available.



3. View your current incentive status for the month by clicking the “active” tab of incentives. Sometimes you will need to refresh your browser by clicking the F5 key.
4. If you’ve accidentally enrolled in the wrong incentive click the X to un-enroll. You can then enroll in the correct incentive from the Available tab.

5. Make sure to “Claim” you incentive at the end of each month or quarter, or when you reach your goal.



6. You can view the status of your completed incentives by clicking “completed” tab.

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